

Exhibit B FINAL REPORT FORMAT

Submit the all of following information (items 1-3 below) electronically to:

FABGrantsManager@gmail.com no later than March 1 of the year following the grant.

- 1. Summary of project results** (not to exceed 3 pages).
 - Please provide date(s), time(s) and location(s) of activities, exhibitions or performances.
 - Please provide the actual attendance/audience and program participants; compare with estimates in grant application.
 - Please explain how this project met (or did not meet) your community impact goals as set forth in your application.
 - Please summarize the results of any evaluations completed by audiences, students, teachers and/or other participants, if available.

- 2. Attach a separate JPG file** with a sample of collateral materials showing attribution to FAB, per contract (Page 2, #3 – Record Keeping). Include links to any videos taken at the performance or exhibit.

- 3. Completed Certification Form (Exhibit C) must be returned with the following:**
 - **Final Payment Request Form (Exhibit A)**
 - **Grant Expenditure Log (Exhibit A continued)**
 - **Final Program Financial Report Form (on website)**

Please note: Final payment will not be made without receipt of all required information.